



- KOPF FREI -
POSTDOC-PROGRAMME FOR FEMALE SCIENTISTS WITH
FAMILY OBLIGATIONS

A FUNDING LINE WITHIN UoC'S FEMALE PROFESSORS PROGRAMME III

CALL NOVEMBER 2021

1. Objective

The aim of the programme is to increase the career opportunities of female postdocs and junior professors with family responsibilities at the University of Cologne (UoC) by relieving them of different tasks in teaching, in the academic self-administration or by supporting them in their research (e.g. in third-party fundraising).

2. Target group

Eligible for application are female postdoctoral researchers and junior professors, with at least one child up to the age of 12 years resp. 6th grade or younger or with other care responsibilities. The scientists must be employed at the University of Cologne at least until the end of the measure applied for and be in an active qualification phase.

3. Funding details

An application is possible for one of the two following modules:

Module 1 – Teaching substitute

- Funding for a teaching substitute to relieve the teaching load for 2 SWS for the semester applied for¹. This is only possible if there is a proven teaching load and the obligations in teaching load are not entirely abrogated.

Module 2 – Research assistant

- Funding for the employment of a research assistant (only SHK/WHB) up to a maximum of 27h / month and for a duration of six months to assist in teaching, self-administration activities, or research.

4. Funding criteria

- Multiple applications are possible, but preference will be given to first-time applicants.
- If the applications received by the deadline cannot be covered by the available funds, the applicants will be selected according to their academic qualifications on the basis of their doctoral grade. Social criteria may also be taken into account, as well as any funding already received from other UoC internal funding lines.

¹ If you belong to the Faculty of Medicine, please contact the coordinator. Due to different prerequisites, other models for teaching substitutions may be possible.

5. Application

The application deadline for the following call is:

November 15th 2021 for the summer semester 2022

The following **complete** documents are mandatory for the application and need to be submitted in **one** single PDF document:

1. A cover page indicating name, first name, academic degree, institute and contact details of the applicant as well as information on the module applied for.
2. A cover letter with the following information (max. 2 pages):
 - a. Description of the family and work situation outlining the individual burden (family care concept / family management / care responsibilities / duties in teaching, research and self-administration etc.)
 - b. Age of all children and **birth certificate** of the youngest child or proof of the disability status or level of care or of a chronic disease (of a person)
 - c. **Career and qualification status**, which has to be proved e.g. with a timetable for the habilitation, a confirmation about the junior research group leader status or similar, as well as naming the next career goal and the current research project. In case of an LfbA position please include a statement whether the position profile allows and enables scientific qualification / research and if you are a seconded teacher.
 - d. Statement about all **internal funding** already received by the University of Cologne (e.g. Postdoc Grant, re-entry positions, Mobility Grants, NetEx, Kids&ElderCare etc.)
 - e. **Statement of costs** for the substitute (unit and overall costs based on the specific average rates of the faculty; to be obtained from the faculty / institute) or the planned time period for employing the research assistant
3. Scientific CV with complete list of publications with the three most important publications marked
4. Doctoral certificate
5. Information on teaching tasks (number of SWS), self-administration (proof with employment contract, Klips 2.0, confirmation of the institute or similar) or research activities (e.g. third party funding proposal).
6. Proof of duration of employment at the University of Cologne
7. Please indicate if you are employed or associated in a DFG-funded collaborative research project (e.g. CRC)²

Incomplete applications will not be assessed. Please ensure that you provide complete statements and documents.

6. Funding decision

The Vice-Rector for Academic Career and Equal Opportunities, the Central Gender Equality Officer, representatives from the Department Gender & Diversity Management and the Dual Career & Family Support as well as the coordinator of the Female Professors Programme decide on the allocation of funding based on the above-mentioned application documents.

Please send your application in **one single** PDF document in digital form to the following address:
kopf-frei(at)verw.uni-koeln.de

² DFG-funded collaborative projects can possibly finance the employment of auxiliary staff to relieve scientists with family obligations from routine tasks.

Contact and Consultation:

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Amendments to this policy may be made prior to the next call for application.